

Committee:	Finance and Administration	Agenda Item 5
Date:	17 June 2010	
Title:	Lead Officer's Report	
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Summary

This report updates Members on matters arising from the minutes that are not otherwise on this Agenda and other items of interest.

Recommendations

That the report is noted.

Background Papers

None

Situation/Update

Council Offices, 46 High Street, Gt Dunmow

Discussions continue with the sale of the Dunmow office. At the time of writing the report the expected completion date is 1 July 2010. A verbal update will be given at the meeting.

Finance and Administration Committee Work Programme 2010/11

The following outlines the reports that will be presented at Finance and Administration Committee meetings for the remainder of 2010/11. Other items may be added as circumstances require.

16 September

- 2009/10 Financial issues arising from external audit
- 2009/10 Treasury Management Annual Report
- 2010/11 Insurance Renewal
- 2010/11 Budget Monitoring – F&A Committee
- 2010/11 Budget Monitoring Corporate
- Medium Term Financial Strategy mid year review
- 2011/12 Budget Strategy
- Pricing & Concessions Policy

Lead Officer's Report

Finance & Administration Committee 17 June 2010, item 5

- Asset Management Plan review
- Procurement Strategy review

25 November

- 2010/11 Budget Monitoring Corporate
- 2011/12 Budget planning update

27 January

- 2010/11 Budget Monitoring – F&A Committee
- 2010/11 Budget Monitoring Corporate
- 2011/12 F&A Committee Fees & Charges
- 2011/12 F&A Committee budget
- 2011/12 – 2015/16 F&A Committee Capital Programme
- Anti-fraud Policy Annual Review

8 February

- Medium Term Financial Strategy
- 2011/12 Housing Revenue Account
- 2011/12 – 2015/16 Capital Programme
- 2011/12 Treasury Management Strategy
- Robustness of Estimates and Adequacy of Reserves
- 2011/12 General Fund & Council Tax

24 March

- 2010/11 Budget Monitoring Corporate
- Asset Management Plan review
- Procurement Strategy review